



**OPEN MEETING**

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL  
LANDSCAPE COMMITTEE**

**Thursday, August 3, 2023 at 9:30 a.m.**

**BOARD ROOM/VIRTUAL MEETING**

**Laguna Woods Village Community Center, 24351 El Toro Road**

**REPORT**

**COMMITTEE MEMBERS PRESENT:** Chair- Ira Lewis, Mark Laws, Cush Bhada (Alternate), Ralph Engdahl

**COMMITTEE MEMBERS ABSENT:** Donna Rane-Szostak (Excused), Jules Zalon

**OTHERS PRESENT:** S.K. Park (Board Member, Third Laguna Hills Mutual), Kay Havens (President, El Toro Water District Board of Directors), Vu Chu (Water Use Efficiency Analyst, El Toro Water District)

**ADVISORS PRESENT:** None.

**STAFF PRESENT:** Kurt Wiemann, Jayanna Abolmoloki, Bart Mejia

**1. Call Meeting to Order**

Chair Lewis called the meeting to order at 9:32 a.m.

**2. Approval of Agenda**

Director Laws made a motion to approve the agenda. Director Bhada seconded. The meeting agenda was approved by unanimous consent.

**3. Approval of the July 6, 2023 Report**

Director Bhada made a motion to approve the meeting report. Director Laws seconded. The committee was in unanimous support.

**4. Remarks of the Chair**

None.

## **5. Department Head Update**

Mr. Wiemann informed the Committee that he would discuss Item 5d first.

### **5a. Project Log**

Mr. Wiemann discussed the provided Project Log in detail. Members made comments and asked questions.

### **5b. Water Use Comparison**

Mr. Wiemann discussed the provided graph in detail. Members made comments and asked questions.

### **5c. Tree Work Status Report**

Mr. Wiemann stated that the provided list of tree work was detail. For Committee member use. Members made comments and asked questions.

### **5d. Key Performance Indicators**

Mr. Wiemann discussed the provided presentation in detail. Members made comments and asked questions.

## **6. Member Comments**

One member comment was made in regard to a unit-specific request.

## **7. Response to Member Comments**

Mr. Wiemann responded to the comment.

## **8. Items for Discussion and Consideration**

### **8a. Tree Removal Request: 3365-1G**

Chair Lewis requested that both tree removal requests be motioned on simultaneously.

Director Bhada made a motion to accept staff recommendation for both tree removal requests listed on the agenda. Director Engdahl seconded. The motion passed unanimously.

### **8b. Tree Removal Request: 5391-B**

### **8c. Request to Retain Personal Items and Potted Plants in Common Area – 3066-C**

Discussion ensued among the Committee. The member was present and commented as well. Chair Lewis requested that the member work with Landscaping staff to determine plants that can be planted in the ground, and to possibly donate the remaining potted plants to the nursery to be planted throughout the Village.

Director Bhada made a motion to accept staff recommendation for the request. Director Engdahl seconded. The motion passed unanimously.

#### **8d. Architect Design Templates**

Mr. Wiemann discussed and reviewed the provided templates with the Committee. Members made comments and asked questions.

#### **8e. Passive Park Concept Plan**

Mr. Wiemann discussed and reviewed the provided planting plan with the Committee. Members made comments and asked questions.

#### **8f. Urban Forest Management Plan Working Group Meeting**

Chair Lewis reminded the Committee to submit their comments by the end of the day.

#### **8g. Stepping Stone Policy**

Discussion ensued among the Committee. Chair Lewis asked Staff to re-write the resolution and add it to Items for Future Agendas. The Committee was in unanimous support.

#### **8h. Fruit Tree Policy**

This item was tabled until the next meeting. This item will be added to Items for Future Agendas.

#### **9. Items for Future Agendas**

- Addition of One Full Time Equivalent for Quality Control
- Stepping Stone Policy
- Fruit Tree Policy
- Aeration and De-thatching Cost Analysis
- Urban Forest Management Plan Update
- Third Water Forecast

#### **10. Committee Member Comments**

No comments were made.

**11. Date of Next Meeting:** Thursday, September 7, 2023 at 9:30 a.m.

**12. Adjourned at 11:19 a.m.**

Ira Lewis

Ira Lewis (Aug 8, 2023 09:37 PDT)

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Ira Lewis, Chair  
Kurt Wiemann, Staff Officer  
Jayanna Abolmoloki, Landscape Administrative Assistant  
949-268-2565